American Motorcyclist Association
District 16 Council, Inc.
Non-Stock/Non-Profit

By-Laws
November 9th, 2024

The following By-Laws of AMA District 16 Council, Inc. (hereafter referred to as "the District") have been duly adopted and ratified pursuant to the authority and provisions of the Articles of Incorporation and By-Laws in force and effect on this date, do hereby supersede and take place of any existing By-Laws and amendments as of midnight on this date:

Article I ANNUAL MEETING

The Annual Membership Meeting of the District shall be held in November. The time and place of the Annual Meeting shall be publicized at least one month in advance.

Article II MEMBERSHIP

Membership in the District shall be open to any American Motorcyclist Association (herein referred to as AMA) chartered club or promotor within the boundaries of AMA District 16. Application for membership shall be made with the designated form and submitted with payment to the District Secretary. Applications must be received at, or prior to the District's Annual Meeting to obtain points paying events and voting rights for the coming season. Membership does not guarantee the awarding of District points at an event.

New Clubs/Promoters shall meet with the appropriate District Director prior to the application being approved. The Director may request a site visit to ensure that the facilities meet our requirements. The Director will provide a report that is to be included with the application form. The application can be approved by the majority of the members of the body of the District at the Annual Meeting or the Board of Directors can approve with a 2/3 majority vote.

AMA chartered clubs and promoters with events from outside the District boundaries may join the District as Associate Members. An affirmative vote by the Board of Directors will allow these Associate Members to host District points paying events. Associate Members will NOT have voting privileges, nor will their members be eligible for a position on the Board of Directors.

Annual membership shall be due and payable at the Annual Meeting. All member clubs and promoters must accept and agree to be governed by all rules and decisions made and duly publicized by the District as provided in the Articles of Incorporation and these By-Laws.

Section A Representation and Voting Rights

Member clubs and Promoters are required to select, by their own internal processes, two representatives to serve at the District's annual meeting. They may also appoint first and second alternates, who shall serve in the absence of the primary representatives, for the purpose of attending the annual meeting and breakout sessions. Failure to attend these meetings may negatively impact their ability to secure race dates

and host points paying events. Each individual may represent only one club or promoter and is entitled to cast one vote at the Annual Meeting.

Nominations and voting rights shall be restricted to clubs/promoters operating within their respective discipline. Only members who have organized or hosted events during the preceding calendar year and who have successfully completed the requisite probationary period, shall be eligible to vote within their discipline on matters for the upcoming year. The Board of Directors shall retain the authority to vote on nominations and voting issues across all disciplines.

A member club or promoter representative subsequently elected to the Board of Directors of the District must resign his/her representative position.

Representatives of member clubs or promoters, and no one else except members of the Board of Directors shall have the following rights and duties:

1. To propose resolutions, legislation, etc. for action by the District.
2. To make nominations for elective office.
3. To vote on District business at membership meetings.
4. Each club or promoter representative is limited to two votes. Unique representatives are required.

Section B Duties of Club and Promoter Representatives

1. To attend both the Annual Meeting and Break Out Sessions.
2. To ensure that "**AMA District 16 Council, Inc".** is listed as an Additional Insured on each event policy and a Certificate of Insurance is provided to the District Secretary prior to the event.
3. To ensure that the results of his/her club's/promoter's events are delivered to the correct Director/Points keeper and event referee within one week of each event.
4. To ensure that the results of his/her clubs/promoters event are submitted to the AMA within 14 days of the event.
5. To maintain communication between the District and their club/promoter.
6. To ensure all racers participating in the District competitive events are current members of the District as required by the following:
    a) All participants must be a current member of the AMA. Participants living within the District boundaries must possess or purchase a current District membership for all competitive events. Verification is the responsibility of the hosting club/promoter.
    b) Clubs and Promoters holding competitive events shown on District schedule, point and non-points paying events, not verifying and selling District memberships will be considered in violation of this rule.
    c) Clubs and Promoters accepting seven or more event riders without District membership will be fined $100.00 for each event/day. An additional $10.00 per racer will be charged for the eighth such racer and each additional rule violation entry at each event. Excessive violation of this rule may also place future event scheduling in jeopardy, as determined by the Board of Directors.

Section C Suspension
A Club or Promoter and therefore its representatives to the District may have its membership in the District temporarily suspended or permanently revoked for any of the following reasons:

1. Nonpayment of annual membership fees when due
2. All Clubs/Promoters must first be chartered with the AMA, as well as the District. Any suspension, revocation or expiration of their AMA charter will concurrently result in the same action being taken on their District membership.

Article III BOARD OF DIRECTORS
The Board of Directors of this Corporation shall consist of officers of the District, as defined in Article IV of these By-Laws, and the Commissioners selected and appointed by the AMA.

Article IV OFFICERS
The officers of this Corporation shall consist of a President, Vice President, Secretary, Treasurer, District Legislative Officer, Registrar, a Director for each discipline currently promoted by the District, and the AMA Commissioners.

Section A AMA Commission Members
AMA Commission Members are selected and appointed to serve the AMA by the AMA. The District Board may appoint AMA Commission members from the General Body of the District to join the Board of Directors. No more than two Commission Members shall be appointed to the Board of Directors through the provisions of this section.

Section B Elections
Elections shall be held at the Annual Membership Meeting.

Section C Nominations
In order for an individual to be eligible for nomination and election to a District office, he/she must be a member in good standing of the AMA. An individual must also have a current District 16 membership and be a participant in District activities and be present or be represented at the annual membership meeting.

Section D Terms of Office
The term of any elected or appointed office shall run from Annual Membership Meeting to the next Annual Membership Meeting.

Section E Vacancies
A vacancy in the office of President shall be filled temporarily by the Vice President, pending a special election by the Board of Directors to fill the unexpired term. A vacancy in any other office shall be filled by appointment of the President, subject to the ratification by the Board of Directors.

Section F Expectations of Board Members

1. Be in good standing with the AMA.
2. Be a current member of the District.
3. Be a resident of District Geographical Areas or belong to a club/promoter that promotes amateur events within the District Boundaries.

4. Must attend, at a minimum, 7 District events or a District Club/Promoter club meeting. No more than 50% of the events can come from your own track.
5. Attend and participate in Board Meetings.
6. Support all District riders and tracks with the mindset to grow the District.

Section G President Duties

The President shall be the Chief Executive Officer of the District, and shall have general supervision and control of its affairs and business. In addition, the President's duties shall include:

1. To preside over the Annual Membership Meeting, Board of Directors Meetings and other meetings.
2. To appoint individuals to fill vacancies in offices, committees, or other positions, subject to the ratification of the Board of Directors.
3. To cast the deciding vote in case of a tie in a vote of the Membership or District.
4. Oversee the banquet and volunteer as needed.
5. Handle any conflict that arises in the District which has not been satisfactorily resolved by the Race Directors.
6. Provide members with a recap at the end of the year Annual Meeting.
7. Present District 16 Special Awards.
8. Public relations at events.
9. Review By-Laws as needed with committee. Submitted for Board approval.

Section H Vice President Duties

The Vice President shall act as the Chief Executive Officer of the District in the absence of the President and shall have the same duties as the President when acting as such. The Vice President shall also:

1. Audit the financial records once a year in March.
2. Be responsible to approving promotional contingencies along with the President.
3. Approve Annual awards for accuracy within 2 weeks of the final events.

Section I Secretary Duties

The duties of the Secretary shall be:

1. To keep records and documents belonging to the District, other than those required to be kept by the Treasurer.
2. To keep minutes of Annual Membership Meetings, Board of Directors Meeting, and other meetings that may occur and email minutes to the Board of Directors, Clubs and Promotors within 15 days of said meeting.
3. To maintain a current list of all Officers, Directors, Clubs and Promoters, and to supply the same as needed or upon request under the direction of the Board of Directors.
4. The supervise any person (s) who may be appointed by the Board of Directors to assist the Secretary in the fulfillment of his/her duties, such as rider registration.
5. To publish notice of all scheduled meetings at least thirty days in advance of the meeting, to notify those who should attend the meeting. Also publish an agenda for all scheduled meetings at least five days prior to the meeting.
6. Submit RDO reports in prior to February 15th for the previous year to the AMA.
7. Take roll call at the Annual Membership Meeting and collect the Annual Charter Form and Fees.

Section J Treasurer Duties
The duties of the Treasurer shall be:

1. To receive funds, issue receipts and make disbursements authorized by the Board of Directors.
2. To keep accurate records of all funds received and all funds disbursed, and to provide an accounting of the same at the Annual Membership Meeting and to the Board of Directors upon request.
3. To file tax information and other forms as required by the Internal Revenue Service and the State of Wisconsin.

Section K District Legislative Officer Duties
The duties of the District Legislative Officer shall be:

1. To act as liaison between the AMA's Government Relations Department and the District, including the clubs & promoters Legislative Officers.
2. To inform and advise the District and its members of proposed, pending and existing legislation which affects motorcyclists in the District.
3. To lobby at the State and local level for interests of the District and its members and to encourage the District members and riders to do the same.
4. Educate and mentor clubs and promoters at the Annual Membership Meeting.

Section L Director
The duties of the Director shall be:

1. To arbitrate any disputes pertaining to District events in his/her discipline, and to interpret the competition rules whenever questions arise.
2. To work hand in hand with the Meet Referee.
3. Mentor new club, promoter, meet referees.
4. To keep the points standing for all point paying events of their discipline, unless there is a separate points keeper.
5. To supply current racer point standings to the officers, clubs and promoters and website within 14 days of the event, to include year-end awards orders.
6. Be the point person for individual disciplines to provide training as needed to clubs and promoters prior to events and support and assist them with their events when necessary.
7. Collect awards information in a timely manner to ensure accurate awards at the Annual Banquet.
8. Be present at the Annual Membership Meeting to preside over the Breakout Session to collect Charters, Rule Proposals, and proposed dates for following year.
9. Present any and all Supplemental Rules to the Board of Directors and Membership body at the Annual Membership Meeting.
10. Distribute Awards at the banquet and coordinate awards to those who do not attend.

Section M Points Keeper Duties
The Duties of each Points Keeper shall be:

1. To keep accurate racer points standings for all points paying events.
2. Ensure all racers receiving points are current District members and report to the Race Director and Registrar those who are not within 2 weeks of raceday.

3. To supply current racer point standings to the officers, clubs and promoters and website within 14 days of the event.
4. Supply final points standings to the President, Vice President, and Website within one week of the final points paying event of the season.
    a. The Board of Directors may choose to combine the function of Director/Points Keeper for some type of events, where the Director/Points Keeper is qualified and able to adequately perform the functions of more than one position.
    b. A Director/Points Keeper shall retain only one seat and one vote on the Board of Directors regardless of the number of different types of disciplines he/she may represent.

Section N Registrar Duties
The duties of the Registrar shall be:
1. Process and complete annual memberships for members.
2. This position is a voting member of the Board of Directors.

Section O Appointed AMA Commission Member Duties
The Duties of each Commission Member shall be:
1. Provide a report within 30 days of any AMA meetings
2. Solicit rule change proposals and submit to the proper AMA committee for review

ARTICLE V MEETINGS AND QUORUMS

Section A Membership Meetings and Quorums
A meeting of the membership, other than the Annual Membership Meeting may only be called by a ¾ affirmative vote of the Board of Directors. In order to constitute a quorum at membership meetings, representatives from a majority (51%) of the member clubs and promotors must be present.

Section B Board Meetings and Quorums
A meeting of the Board of Directors may be called by the President or by consensus of a majority (51%) of the Directors. A quorum at meetings of the Board of Directors shall be 2/3 of the Directors. Business of the Board of Directors may be conducted by mail provided that thirty days are allowed to receive replies or can be conducted by electronic mail provided that 14 days are allowed to receive replies. Meetings can occur via phone or virtual video conferencing provided that notice of the meeting is given within seven days of the meeting.

ARTICLE VI PARLAMENTARY AUTHORITY
Robert's Rules of Order, Revised Edition shall apply on all questions of procedures not specified in these By-Laws.

ARTICLE VII METHOD OF AMENDMENT
These By-Laws may be amended at any time by a ¾ affirmative vote of the Board of Directors, or at the Annual Membership Meeting, by a ¾ affirmative vote of the clubs and promoters, present and eligible to vote, as provided for in Article II of these By-Laws; provided that notice of the proposed change (s) have been made in writing to each member of the Board of Directors and each of the clubs and promotors at least thirty days prior to the date the vote is taken. Notice of the date, time and location of the

meeting and vote on the proposed changes must be included with the proposal changes. At the time of the scheduled meeting, the proposed changes may be adopted as proposed, modified and adopted, or completely rewritten without the need for another thirty-day (30) notice. All meetings and subsequent votes on amendments to these By-Laws will be subject to the definition of a quorum as defined in Article V of these By-Laws.

ARTICLE VIII RACER POINTS SYSTEM

Section A
All racers competing in District 16 Points paying events, including road events, must be members of the AMA.

Section B
To earn points toward District awards, a racer must have a current District Membership. Points are awarded from date of purchase for that season

Section C
District Director/Points Keeper may establish numbering systems, points keeper systems, and appropriate supplemental rules for their events, subject to the approval of the Board of Directors

*This document has been reviewed, updated by the Board of Directors on 10/28/2024
*This document has been reviewed, updated by the Clubs and promoters 11/09/2024.